THE COTTON CORPORATION OF INDIA LTD.
(A Government of India Undertaking)
Paraskar Tower, 1st Floor, Vidya Nagar, Akola-444001
Tel No. 0724-2401183, Fax : 0724-2401184
Email- akola@cotcorp.com**, website :** www.cotcorp.org.in
CIN No. U51490MH1970GOI014733

Date: 25.04.2018

Tender Notice

Quotation for AMC of Computers, Printers & Switches from 18.05.18 to 17.05.19.

The Cotton Corporation of India Ltd. invites "Quotation for AMC of Computers, Printers & Switches for the period from 18.05.2018 to 17.05.2019. The Configuration of the above items are as under :

SR. NO.	PRODUCT CONFIGURATION	QTY	Date of Installation	Remark
1	**HP 8300 Desktop Computer**	13	Jan- 2013	
2	**Acer Veriton M200 Desktop Computer**	10	Dec- 2014	
3	**Acer Veriton M200 Desktop Computer**	2	Feb-2016	
4	**HP 1108 Laser printer**	1	Feb-2016	
5	**HP 1108 Laser printer**	2	Dec- 2014	
6	**HP Deskjet All in One**	1	Jan- 2007	
7	**HP M128fn Laserjet Pro MFP (All in one) printer**	1	Feb- 2016	
8	**HP M128fn Laserjet Pro MFP (All in one) printer**	1	Dec- 2014	
9	**HP Laserjet M1136 AIO printer**	1	Jul- 2016	
10	**HP Laserjet P1566 printer**	2	Jan- 2013	
11	**HP 1020 Plus printer**	1	Jan- 2013	
12	**HP Laserjet Pro M-1218nfs printer**	1	Sep- 2013	
13	**HP Laserjet Pro M12A printer** (Period of AMC from 28.12.18 to 17.05.19)	1	Jan-2018	Under warranty up to 27.12.18
14	**10/100 Fast Ethernet Switch, D-link, Des-1016D, 16 Port**	1	Sep- 2011	
15	**10/100 Fast Ethernet Switch, D-link, Des-1016D, 24 Port**	1	Dec- 2014	

Interested Parties may send their quotation for Comprehensive AMC for all computers, switches and Printers (Excluding Printer Head & Plastics Parts) for all the printers. Send your quotation in sealed envelop mentioning **"Quotation for Comprehensive AMC of Computers & Printers"** on the envelope on or before 08.05.2018 till 3.00 PM at the above address which will be opened at 3.30 PM on the same day.

The tender form can be downloaded from our website www.cotcorp.org.in or from www.eprocure.gov.in. Interested parties may inspect the hardware at the above address on any working day between 10.30 to 5.30 pm up to 07.05.2018.

The detail of Terms & Conditions for AMC are as under :

1. Only those parties should apply whose office is located at Akola.
2. Only those parties who have valid GST No**.** and PAN can apply. Certified copy of GST Registration Certificate and PAN Card is to be enclosed
3. Payment will be made on quarterly basis after completion of satisfactory service during the period.
4. Rate should be quoted including of GST, levies, all applicable taxes and expenses. Rate should be of above configuration only. TDS will be deducted as per rule.
5. The contract is for on-site maintenance of computers, printers & other equipment's like Scanner, Modem etc. installed in office. The contract is both preventive & comprehensive of the nature.
6. The Comprehensive maintenance contract shall include free of charge supply and replacement of all defective parts, components of computers & printers equipment's including Hard Disk, Mother Board and Processor. However, it will not include printer's heads, ribbon, ink cartridges or toners.
7. Under comprehensive maintenance contract, the contract awarded party will have to use only original parts. Duplicate parts will not be accepted in any case.
8. Service of Printers must be done at least twice in month even if there is no complaint.
9. Contract also covers support for System software's, OS, LAN, and Virus Problem etc. Party will provide all the necessary services to be required for loading or unloading all or any software.
10. AMC shall consist Monthly Preventive Maintenance plus any no. of break-down calls as per complaint lodged.
11. Parties are required to attend our call immediately. If party fails or neglects to put any computer / printer / network / equipment / machinery / Software in proper working condition, Corporation reserves its rights to the work done from other party at their cost or cancel the contract.
12. The AMC can be cancelled at any time without any notice during the AMC period, if the services of the AMC provider are not found satisfactory and no charges shall be paid for such cancellation.
13. The Corporation reserves its right to accept and reject any quotation partly or fully. However, Tenderer may seek the reasons for rejection of their tender from the Corporation.
14. Rates to be submitted on the letter head of the company/Party as per **Annexure- I** dully filled in signed with seal.

AMC will be applicable for the period from 18.05.2018 to 17.05.2019.

General Manager

ANNEXURE – I

(ON THE LETTER HEAD OF THE FIRM / COMPANY)

To
The Cotton Corporation of India Ltd.
Paraskar Towers,
1st Floor, Vidya Nagar,
Akola- 444001

Sub: **Quotation for AMC of Computers, Printers & Switches.**

Sir,

With reference to the tender notice dated _____ on the above cited subject, we hereby quote our rates are as under :

SR. NO.	PRODUCT CONFIGURATION	QTY	Rate (in Rs.)	Value (All inclusive) (in Rs.)
1	**HP 8300 Desktop Computer**	13		
2	**Acer Veriton M200 Desktop Computer**	10		
3	**Acer Veriton M200 Desktop Computer**	2		
4	**HP 1108 Laser printer**	1		
5	**HP 1108 Laser printer**	2		
6	**HP Deskjet All in One**	1		
7	**HP M128fn Laserjet Pro MFP (All in one) printer**	1		
8	**HP M128fn Laserjet Pro MFP (All in one) printer**	1		
9	**HP Laserjet M1136 AIO printer**	1		
10	**HP Laserjet P1566 printer**	2		
11	**HP 1020 Plus printer**	1		
12	**HP Laserjet Pro M-1218nfs printer**	1		
13	**HP Laserjet Pro M12A printer** (Period of AMC from 28.12.18 to 17.05.19)	1		
14	**10/100 Fast Ethernet Switch, D-link, Des-1016D, 16 Port**	1		
15	**10/100 Fast Ethernet Switch, D-link, Des-1016D, 24 Port**	1		
	Total Rs.			

I/We hereby confirm that, the above terms and conditions have been read and I/We agree to abide the above said terms and conditions.

Signature & Seal of the Party : _____

Name : _____

Place : _____

Date : _____